	STUDENT INTRODUCTION SCHEME (MIASIS) FORM	FORM NO	MIA - REG - F11
		REV.	3
		PAGE	1 of 2

Notice of Personal Data Protection Act / Notis Akta Perlindungan Data Peribadi
 By completing this Form, I understand MIA is bound to give Notice and require consent in relation to processing of personal information, in accordance with the Personal Data Protection Act 2010 ["PDPA"]. I hereby confirm that I have read, understood, and agree to the Personal Data Protection Notice at www.mia.edu.my.
Dengan melengkapkan borang ini, saya faham bahawa MIA terikat untuk memberi notis dan memerlukan persetujuan berhubung dengan pemrosesan maklumat peribadi menurut Akta Perlindungan Data Peribadi 2010 ["PDPA"]. Saya mengesahkan bahawa saya telah membaca, memahami serta bersetuju dengan kenyataan Notis Perlindungan Data Peribadi di www.mia.edu.my.

Important Notice:
 1) This application form is SOLELY for Student Introduction Scheme processing and administrative matters.
 2) The introducer shall be required to obtain prior consent from the new applicant for his / her personal information provided in this form.

MIASIS Terms & Conditions

- 1) This scheme is applicable to **external parties** who are residing in Malaysia. The new applicant must not be the immediate relative of the introducer. Full-time and part-time employees of MIA and their immediate relatives are not eligible.
- 2) The scheme is strictly for introducing **Malaysian** students to enroll in MIA **full-time Diploma and Degree programmes**. A Student Introduction Fee of RM 400 will be given to the introducer when the new applicant whom he / she recommended has enrolled in MIA and **fully paid the first semester fees**.
- 3) This scheme is **NOT applicable** to:
 - a) New applicants who are recommended by MIA's authorised agents; and/or
 - b) New applicants who have participated and awarded scholarship or incentive in competitions (e.g. NAC) or events organized by MIA; and/or
 - c) Progressive students from MIA's Certificate to Diploma programme and/or from Diploma to Degree programme.
- 4) In order for the introducer to be qualified for receiving the Student Introduction Fee, ALL the following criteria must be fulfilled.
 - a) This form must be submitted with the new applicant's Admission Application Form and sent to MIA Registry **ONE (1) week** before the commencement of new intake.
 - b) The personal information provided in the Student Introduction Form must match with the personal information declared by the new applicant. MIA relies on the introducers to ensure that the provided information is correct.
 - c) **The new applicant MUST NOT receive any scholarships or incentive awarded by MIA or any other scholarship awarded by third parties that are associated with MIA.**
 - d) The new applicant has accepted MIA's offer and fully paid the first semester fees.
 - e) In the event of a student being introduced by more than one Introducer, MIA will only consider the first received and endorsed introducer's form.
 - f) Should there be any discrepancies of claim, MIA reserves the right to make the final decision.
- 5) Subject to the approval of MIA's management, the Student Introduction Fee will be issued by cheque to the introducer **two (2) months after** the official commencement date of new intake.
- 6) MIA reserves the right to refuse the payment for Student Introduction Fee if any of the stated terms and conditions are not fulfilled, and if:
 - a) the introducer does not consent MIA to process his / her personal information.
 - b) the personal information provided in the MIASIS Form does not match with the personal information declared by the applicant (inclusive of unintentional mistake).
 - c) the new applicant has withdrawn his / her study within the first two months upon commencement of new intake.
- 7) MIA reserves the right to cancel or alter the Student Introduction Scheme without prior notice.
- 8) The above terms will be effective from **1 November 2019**.

SECTION A: TO BE COMPLETED BY INTRODUCER

DETAILS OF NEW APPLICANT:

Applicant's Name : _____
 (NAME AS PER NRIC, IN BLOCK LETTER)

NRIC No. : _____ Intake : _____ (month) _____ (year)

Programme Applied : Fine Art Graphic Design Industrial Design
 Illustration Interior Design Textile & Fashion Design
 Music
 Interior Architecture & Design



**STUDENT INTRODUCTION SCHEME
(MIASIS) FORM**

FORM NO	MIA - REG - F11
REV.	3
PAGE	2 of 2

INTRODUCED BY:

Name : _____
(NAME AS PER NRIC, IN BLOCK LETTER)

NRIC No. : _____ Contact No.: _____

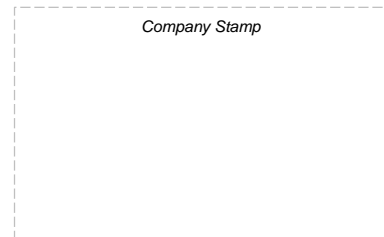
Email : _____

Address : _____

Please complete the following section if the introduction fee is to be issued to a company:

Company Name : _____

Company Registration No.: _____



Declaration of Introducer:

I have **read, understood and agree** to the Terms and Conditions stated in this form. I certify that the information provided is true and correct.

I hereby (select one only) consent do not consent MIA to process my personal information.

Introducer's Signature : _____ **Date :** _____

SECTION B: RECORD VERIFICATION & RECOMMENDATION (REGISTRY)

Received by: _____ Name: _____ Date: _____

Application Checking: Eligible for Student Introduction Fee
 Not eligible for Student Introduction Fee

Reason: _____

Checked by : _____ Date : _____

Approved by : _____ Date : _____

SECTION C: FOR ACCOUNTS DEPARTMENT USE ONLY

Payment Reference No : _____

Signature : _____ Date : _____

Remarks : _____
