



CREDIT TRANSFER & EXEMPTION EVALUATION FORM

Notice of Personal Data Protection Act / Notis Akta Perlindungan Data Peribadi

By completing this Form, I understand MIA is bound to give Notice and require consent in relation to processing of personal information, in accordance with the Personal Data Protection Act 2010 ["PDPA"]. I hereby confirm that I have read, understood, and agree to the Personal Data Protection Notice at www.mia.edu.my.
 Dengan melengkapkan borang ini, saya faham bahawa MIA terikat untuk memberi notis dan memerlukan persetujuan berhubung dengan pemprosesan maklumat peribadi menurut Akta Perlindungan Data Peribadi 2010 ["PDPA"]. Saya mengesahkan bahawa saya telah membaca, memahami serta bersetuju dengan kenyataan Notis Perlindungan Data Peribadi di www.mia.edu.my.

Important Notice:

1. This application form is SOLELY for Credit Transfer & Exemption Evaluation processing and administrative matters.
2. Credit transfer and credit exemption evaluation shall be applied together with the admission application to MIA together with a non-refundable application fee of RM 200.
3. All applications must be **enclosed with** the programme **Transcript, Course Description and programme accreditation certificate**. Applicants who apply for art and design programme are advised to submit the art portfolio as additional supporting document.
4. The application processing time is 2 to 3 weeks after receiving the completed required information.
5. Applicants who are granted **credit transfer** shall be given tuition fee waiver based on the semester's total credit transferred unit(s). The amount of fee waiver is RM 250 per unit transferred.

SECTION 1 : TO BE FILLED UP BY APPLICANT

Full Name :
(NAME AS PER NRIC / PASSPORT, IN CAPITAL LETTER)

NRIC / Passport No. :

Former Education Institution & Branch:

Former Highest Qualification :

Completed Semester : C.G.P.A : Programme accredited by MQA* : Yes No
(*Malaysian Qualifications Agency)

SECTION 2 : APPLICATION FEE RECORD

Amount : Collected by :

Receipt No. : Date :

SECTION 3 : DEPARTMENTAL EVALUATION

Note: Please photocopy this page if more rows are needed.

Department : Foundation Studies /

No	FORMER EDUCATION INSTITUTION			MALAYSIAN INSTITUTE OF ART		Evaluation Status *
	Subject Code & Name	Credit Unit	Grade	Subject Code & Name Matched	Credit Unit	

* Evaluation status : CT – Credit Transfer CE – Exemption

No	FORMER EDUCATION INSTITUTION			MALAYSIAN INSTITUTE OF ART		Evaluation Status *
	Subject Code & Name	Credit Unit	Grade	Subject Code & Name Matched	Credit Unit	

* Evaluation status : CT – Credit Transfer CE – Exemption

Approved by (Foundation Studies Department),

Approved by Head of Department,

Name :

Name :

Date :

Date :

SECTION 4 : STUDENT RECORD UPDATE (BY REGISTRY)

Total credit hours allowed for transfer : Next Academic Session :

Total credit hours allowed for exemption : Next Semester :

Remarks:
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Checked by Registrar / Authorised Personnel

Record updated by Officer (in Student System),

Name :

Name :

Date :

Date :