

**Registry**

**Malaysian Institute of Art (535370-K)**

294-299 Jln Bandar 11

Taman Melawati

53100 Kuala Lumpur

Malaysia

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(6)03 4108 1543

mia@mia.edu.my

www.mia.edu.my

**ADMISSION APPLICATION FORM (FOR MALAYSIAN ONLY)**

**Notice of Personal Data Protection Act / Notis Akta Perlindungan Data Peribadi**

By completing this Application Form, I understand MIA is bound to give Notice and require consent in relation to processing of personal information, in accordance with the Personal Data Protection Act 2010 ["PDPA"]. I hereby confirm that I have read, understood, and agreed to the Personal Data Protection Notice at www.mia.edu.my.

*Dengan melengkapkan borang permohonan kemasukan ini, saya faham bahawa MIA terikat untuk memberi notis dan memerlukan persetujuan berhubung dengan pemrosesan maklumat peribadi menurut Akta Perlindungan Data Peribadi 2010 ["PDPA"]. Saya mengesahkan bahawa saya telah membaca, memahami serta bersetuju dengan kenyataan Notis Perlindungan Data Peribadi di www.mia.edu.my.*

**Important Notice to Applicant & Parents / Guardian :**

1. This application form is **SOLELY** for MIA's consideration for enrolment. Only successful applicants will be given the Official Offer Letter to enrol in MIA's programme.
2. Information provided in the form must be true and correct.
3. The applicant shall be required to obtain prior consent from his / her parents, guardian and/or emergency contacts for their personal information that is provided in this form.
4. In the case where the applicant and his / her parents / guardian **DO NOT** consent MIA to process their personal information, MIA will not be able to proceed further with his / her application form.

Passport size  
photo

REFERENCE NO : \_\_\_\_\_  
(FOR OFFICE USE ONLY)

DO NOT WRITE IN THIS SPACE

**Application Fee Record**

AMOUNT PAID : \_\_\_\_\_

RECEIPT NO : \_\_\_\_\_

DATE : \_\_\_\_\_

ISSUED BY : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

**1. CHOICE OF PROGRAMMES**

**Certificate Programme**

*Art & Design*

January  June

**Diploma Programmes**

*1st Choice*

*2nd Choice*

Fine Art	<input type="checkbox"/>	<input type="checkbox"/>
Graphic Design	<input type="checkbox"/>	<input type="checkbox"/>
Interior Design	<input type="checkbox"/>	<input type="checkbox"/>
Illustration	<input type="checkbox"/>	<input type="checkbox"/>
Industrial Design	<input type="checkbox"/>	<input type="checkbox"/>
Textile & Fashion Design	<input type="checkbox"/>	<input type="checkbox"/>
Music	<input type="checkbox"/>	<input type="checkbox"/>

January  April  August

Commencing in \_\_\_\_\_ (year)

**For MIA's Registered Agent ONLY**

Name : \_\_\_\_\_

Date : \_\_\_\_\_

Agent's stamp:

\_\_\_\_\_

**2. APPLICANT PERSONAL DETAILS**

FULL NAME (as per NRIC):

CHINESE NAME (If any) :

NRIC :

AGE :

DATE OF BIRTH :

PLACE OF BIRTH :

COUNTRY OF BIRTH :

NATIONALITY :

GENDER :  Male  Female

RACE :  Malay  Chinese  Indian  Others : \_\_\_\_\_

RELIGION :  Islam  Buddhist  Christian  Hindu  Others : \_\_\_\_\_

MARITAL STATUS :  Single  Married  Others : \_\_\_\_\_

SPOKEN LANGUAGE (can select more than one) :  Bahasa Melayu  Mandarin  English  Others : \_\_\_\_\_

PERMANENT ADDRESS :

MAILING ADDRESS (To complete if it is different from the permanent address.)

TEL (HOME) :

TEL (H/P) :

EMAIL :

### 3. COMPLETED EDUCATION QUALIFICATION ( From Secondary Education and Above )

NAME OF SCHOOL / COLLEGE / UNIVERSITY	ACADEMIC QUALIFICATIONS	YEAR OF COMPLETION

### 4. STUDENT'S DECLARATION ON ILLNESS AND DISABILITY

Do you suffer from any illness or physical disabilities that may affect your ability to complete your studies? This is to determine the appropriate support and feedback needed in such cases. The management reserves the right to accept or reject your application based on the given info:

YES (if yes, please describe your condition in another letter and/or attach a medical statement from a registered doctor)

NO

### 5. PARENTS / GUARDIAN DETAILS

REQUIRED DETAILS	CONTACT PERSON 1	CONTACT PERSON 2	CONTACT PERSON 3
NAME			
NRIC / PASSPORT NO			
CITIZENSHIP			
OCCUPATION			
TEL (H)			
TEL (H/P)			
EMAIL			
RELATIONSHIP WITH APPLICANT			
ADDRESS (To complete if it is different from the <b>APPLICANT's</b> permanent address)			

**6. EMERGENCY CONTACTS****EMERGENCY CONTACT 1**

NAME : Mr / Ms

RELATIONSHIP :

TEL : (H) : (H/P) :

EMAIL :

**EMERGENCY CONTACT 2**

NAME : Mr / Ms

RELATIONSHIP :

TEL : (H) : (H/P) :

EMAIL :

**7. DOCUMENTS REQUIRED TO BE SUBMITTED TOGETHER WITH THIS APPLICATION FORM (NON-RETURNABLE) :**

Application for admission must be made with the prescribed Admission Application Form and enclosed with a **non-refundable application fee of RM 250.00**. The following are the required documents for admission application:

**For Certificate Programme**

NOTE : All **photocopied documents** must be in **A4 size**. Submitted documents **WILL NOT BE RETURNED**.

- 2 passport size photos.
- Photocopy of NRIC.
- Certified true copy** of SPM (minimum 1 credit and passed in Bahasa Melayu and Sejarah) or other equivalent academic qualification.
- Certified true copy** of school leaving certificate.

**For Diploma Programmes**

NOTE : All **photocopied documents** must be in **A4 size**. Submitted documents and portfolio **WILL NOT BE RETURNED**.

- 2 passport size photos.
- Photocopy of NRIC.
- Certified true copy** of SPM or UEC results (minimum 3 credits or equivalent) or other equivalent academic qualification.
- Certified true copy** of school leaving certificate.
- Portfolio with minimum **5 drawings / paintings / designs** in A3 size (for all Art & Design programmes except Music).
- Certified true copy** of A.B.R.S.M certificate or equivalent (for Music programme only).

Applicants who would like to apply for credit transfer / exemption are also required to submit the following documents for consideration of Credit Transfer / Exemption evaluation.

- Certified true copy** of Certificate or Diploma or any other higher academic qualification certificate.
- Certified true copy** of academic transcript.
- Certified true copy** of course description or syllabus.
- Certified true copy** of MQA accreditation certificate (if applicable).

Note: A non-refundable application fee of RM 200 is imposed for credit transfer and credit exemption evaluation. Please refer to the Credit Transfer and Credit Exemption Policy available on MIA's website.

**8. APPLICANT AND PARENTS / GUARDIAN DECLARATION & CONSENT****TO BE SIGNED BY APPLICANT :**

I certify that the information provided in this form is true and correct and MIA reserves the right to retract the offer / terminate my studies at any time if false information / documents have been submitted.

I, hereby (select one only)  agree  disagree

MIA to process my personal information for the purpose of enrolment to MIA's programme.

**SIGNATURE OF APPLICANT**

NAME :  
DATE :

**TO BE SIGNED BY PARENTS / GUARDIAN** (if applicants is below 21 years old) :

I acknowledge that my child / ward has applied for admission to MIA's programme and the information provided in this form is true and correct. I understand that MIA reserves the right to retract the offer / terminate the studies of my child / ward if false information / documents have been submitted.

I, hereby (select one only)  consent  do not consent

MIA to process my child / ward personal information for the purpose of enrolment to MIA's programme.

**SIGNATURE OF PARENTS / GUARDIAN**

NAME :  
DATE :